

**MINUTES OF THE MEETING OF THE BOARD OF  
SOUTHMINSTER-STEINHAEUER UNITED CHURCH**

**DATE: October 16, 2019 – 7 P.M.**

**LOCATION: YOUTH LOUNGE**

		Present	Absent
Chair	Donna Maskell	x	
Vice-Chair	Jacob Kellerman	x	
Secretary	Sandra Hildebrand	x	
Treasurer	Kim Boyes	x	
Ministry Team	Nancy Steeves	x	
	Christopher New	x	
Congregational Care	Sandra Hildebrand	x	
Finance/Stewardship	Bill Hibbard	x	
Ministry & Personnel	Warren Fisher	x	
Outreach			x
Property Maintenance	Andrew Redeker	x	
Trustees	Ernie Boruk	x	
Spiritual Gatherings	Charles Bidwell	x	x
Affirm	Janet Campbell	x	

**1.0 Call to Order**

Donna Maskell called the meeting to order at 7 p.m. with words of welcome.

**2.0 Opening**

Nancy Steeves offered words of thanks for the efforts given to the recent Ever Wonder Conference held at SSUC.

**3.0 Adoption of Agenda for October 16, 2019 (Revised version attached – Appendix A)**

**MOTION:** To adopt the revised agenda to address changes to items 5, 6, 7, 8 and 9

**Moved:** Warren Fisher

**Seconded:** Kim Boyes                      Carried

#### **4.0 Adoption of Minutes of September 17, 2019**

Amended attendance.

**MOTION:** Minutes of September 17, 2019 be adopted as amended

**Moved:** Bill Hibbard

**Seconded:** Jacob Kellerman                      Carried

#### **5.0 Matters Arising from Minutes**

**5 b) –** Insurance question re leaders engaged for children’s and youth programs

Ernie Boruk is researching the insurance question and will provide further information at the November board meeting.

**5 –** The board will undertake follow up on previously identified issues around PMC, Event Planning and Longer-term Concerns. A facilitated board retreat is still under consideration. It was noted the PMC discussions are underway.

#### **6.0 Treasurer’s Report – Kim Boyes (Appendices B and C)**

Bill reported on the current results. He also noted he is planning to meet with the finance committee with regards to establishing a maintenance reserve fund. More information to come.

Bill will reformat the Pro Rata monthly Income and Expense Statement as requested.

Bill also reported Brian Rothwell is willing to provide SSUC audit services although he will be away over the winter months.

**MOTION:** To receive the financial report as at September 30, 2019

**Moved:** Bill Hibbard

**Seconded:** Kim Boyes                      Carried

#### **NEW BUSINESS**

#### **7.0 Committee Updates**

Ministry and Personnel: Warren Fisher provided an update on the committee’s activities to date (**Appendix D**).

Communications – report previously distributed for information and will be reviewed in November

Refugee –no report; moved to November

TRC – report previously distributed for information and will be reviewed in November

#### **8.0 Town Hall – October 20**

Items to be included include in order of significance are Affordable Housing Project; Outreach Update;

Financial picture; Fundraising Projects – i.e., Grocery Cards and Garage Sale; Refugee Update; and SSUC SK. If time permits, an open mic conversation around the questions of what is happening at SSUC and what might be initiated will be offered.

Donna will contact Maie Kellerman, Judy Dube and David Mayor to invite their participation at the gathering.

## **9.0 Further Business.**

Labyrinth – Nancy provided an outline of activities and actions taken to date in terms of the creation of an indoor labyrinth. A dedicated group from SSUC is pursuing design options, engagement with the outside users of our building as well as grant funding options. She pointed out that support of the SSUC board for this project is expected to be an agenda item at the November board meeting.

Rooms vacated by Drive Happiness – Bill Hibbard asked if any efforts are being undertaken to rent this space. Discussion around the flexibility in the space needed for the pre-school and KidSpirit programs followed. Nancy reminded the board that while the City of Edmonton zoning of our property provides guidelines on permitted use, SSUC has a policy of prioritizing SSUC needs and community needs which may differ from the City's permitted uses.

## **9.0 Secretarial – November**

Lindsay Henderson has agreed to provide meeting secretarial assistance to record, transcribe and distribute the November meeting notes.

## **10.0- Next Meeting**

- October 20 – Town Hall
- November 19 - Full Board
- January 21 20 Executive

**Adjournment:** 8:05 p.m.

**Moved:** Warren Fisher

\_\_\_\_\_ Chair, Donna Maskell

\_\_\_\_\_ Secretary, Sandra Hildebrand