

**MINUTES OF THE MEETING OF THE BOARD OF
SOUTHMINSTER-STEINHAUER UNITED CHURCH**

DATE: May 17, 2022

LOCATION: Zoom

		Present	Absent
Chair	Joanne Van Beek	X	
Vice-Chair			
Secretary	Meredith Krayenhoff	X	
Treasurer	Kim Boyes	X	
Ministry Team	Nancy Steeves	X	
	Christopher New		X
Congregational Care	Berni Hardin	X	
Finance/Stewardship	Bill Hibbard	X	
Ministry & Personnel	Lynne Wolford	X	
Outreach	Marg Hetherington		X
Property Maintenance	Andrew Redeker	X	
SSUC Saskatoon	Trisha Little (represented by Mary MacFarlane Sefton)	X	
Spiritual Gatherings	Charles Bidwell	X	
Affirm	Janet Campbell	X	

1.0 Call to Order

Joanne Van Beek called to order at 7:01pm. All attendees introduced themselves for new members.

2.0 Opening

Nancy lit a candle and read When I Am Among the Trees, a poem by Mary Oliver.

3.0 Adoption of Agenda as revised for May 17, 2022 (Appendix A)

MOTION: That the agenda for May 17, 2022 be adopted as revised.

Moved: Bill Hibbard

Seconded: Lynne Wolford

Carried

4.0 New Secretary: Meredith Krayenhoff

MOTION: That Meredith Krayenhoff be accepted as the new secretary of the board.

Moved: Janet Campbell

Seconded: Bill Hibbard

Carried

Jennifer will be thanked for her excellent contribution as secretary, at the next AGM. In the meantime, Berni will send a card of thanks to Jennifer, on behalf of the board.

5.0 Adoption of Minutes of the board meeting of April 19, 2022 (Appendix B)

MOTION: That the minutes of April 19, 2022 be adopted as recorded.

Moved: Lynne Wolford

Seconded: Berni Hardin

Carried

6.0 Matters Arising from the Minutes of April 19, 2022

6.1 SSUC Emberwood funding source - Kim Boyes. There is currently a little over \$53,000 in the bequest fund.

MOTION: Further to the decision of the board on April 19, 2022 to provide funding over a three-year period to support Emberwood/SSUC Wild Sanctuary, that funding for the first year of our commitment be drawn from our bequest fund in the sum of \$20,000.

Moved: Kim Boyes

Seconded: Charles Bidwell

Carried

6.2 Board and Committee Roster 2022 update - Nancy Steeves (Appendix C)

The board and committee roster has been updated and circulated to reflect those in positions in 2022. This is a great help for the board.

6.3 Signing authority update - Bill Hibbard

Authorized signing officers for Southminster Steinhauer United Church have been updated to any two of the following:

- Joanne Van Beek, Chair of the SSUC Board,
- Kim Boyes, SSUC Treasurer,
- William Hibbard, Chair, SSUC Finance Committee and

- Charles Bidwell, Chair, SSUC Spiritual Gatherings Committee

It was additionally confirmed that Carla Leon from Just Like Family will provide regular updates on our investment to the board chair, treasurer, chair of finance and Nancy & Chris. Carla is also making herself available to meet with anyone interested in learning more about JLF in the fall when she visits the Edmonton area.

7.0 Treasurer – Kim Boyes/Charless Bidwell (Appendix D & E)

Bill shared that we're about \$8,000 below what we had predicted in givings, and about \$10,000 below what we had expected in other funds. Meanwhile, in expenses, we are below expected in the operations budget, community and development, outreach (by \$6000), and the contribution to the building maintenance reserve fund (by \$3000). Based on this, Bill predicts that our deficit is actually about \$10,000 more than what is listed. Some concern voiced around this.

MOTION: To accept treasurer's report as presented.

Moved: Bill Hibbard

Seconded: Janet Campbell

Carried

8.0 Status report from SSUC Saskatoon (Appendix F)

Mary shared on behalf of SSUC Saskatoon. Report accepted as presented.

9.0 Committee Updates

9.1 Property Maintenance - tabled from April 19 - Andrew Redeker (Appendix G)

Andrew shared some updates that have come up since the report was shared last month: roof has been patched, but the siding still needs to be looked at, and the inside of the foyer fixed. There was a break-in and the snowblower, gas can, trimmer, battery and charger were all stolen. An insurance claim will be explored once a value is established. Total roof repair is expected to be about \$2300-2500. The Property Maintenance committee will determine a price limit for what will come out of the maintenance reserve fund going forward, and make a motion at the next meeting. Report accepted as presented.

9.2 Ministry and Personnel - Lynne (Appendix H)

Jacob Kellerman has agreed to join the M&P committee. Of the current members, one will be taking a LOA. Lynne will ensure Aynsley is thanked for having served 10 years as administrator, as was suggested with a card and potted plant. Report accepted as presented.

9.21 Reopening Task Group (Appendix I) - Nancy

Nancy shared that the Re-Opening Task group discussed 3 things.

1. Office Re-opening

MOTION: That the office open at least 2 days a week with longer hours (at least 4 hours per day), as soon as possible, which would provide a minimum of 8 hours of access to the office a week, ensure that the office phone is answered directly for 8 hours a week, and that there is more than one day a week that the office can be accessed in person or by phone. Provided the situation COVID remains much as it is, the office will be fully re-opened in September.

Moved: Kim Boyes

Seconded: Lynne Wolford

Carried

Nancy and Dawn will cover Aynsley's vacation.

2. Coffee Service. It was recommended that we continue masking, that the practice to not share coffee be continued, unless outside. We need to create a new hospitality roster if we are to serve coffee outside.

MOTION: That the coffee service remain as is for the time being.

Moved: Lynne Wolford

Seconded: Berni Hardin

Carried

3. Garage Sale on June 25/22

MOTION: That the wearing of masks be encouraged during the garage sale and that food sold be consumed outdoors.

Moved: Bill Hibbard

Seconded: Charles Bidwell

Carried

9.3 Congregational Care - Berni (Appendix J)

Berni shared on behalf of the Congregational Care Committee. Report accepted as presented.

9.4 Communications

No report has been received from Brett. Joanne will contact Brett to ask that he share a report for next meeting.

Affirm Update - Janet.

An additional ad lib report was made for the Affirm Committee. They recently put on a workshop featuring speakers on healing from the trauma of transgender transitions, and on being black and transgender. There will be PRIDE events this year, but no parade. It may be organized for next year, pending scheduling of police presence. Edmonton Vocal Minority will have their PRIDE concert on Saturday, June 4th.

10.0 Next Meeting

MOTION: That the next meeting be September 20, 2022 at 7:00 pm. If an urgent matter emerges, Joanne will call a meeting.

Moved: Berni Hardin

Seconded: Charles Bidwell

Carried

11.0 Adjournment: 8:22 p.m. by Joanne Van Beek

_____ Chair, Joanne Van Beek

_____ Secretary, Meredith Krayenhoff

Appendix A.**AGENDA**

AGENDA FOR THE MEETING OF THE BOARD OF
SOUTHMINSTER-STEINHAEUER UNITED CHURCH

TUESDAY, May 17, 2022, 1900 HOURS – VIRTUAL MEETING

Item No.	Topic	Presenter	Reference
1	Call to order	Joanne Van Beek	
2	Opening	Ministry	
3	Adoption of Agenda	Joanne Van Beek	Distributed
4	New Secretary: Meredith Krayenhoff	Joanne Van Beek	
5	Approval of the Minutes of the Board Meeting of April 19, 2022	Joanne Van Beek	Distributed
6	Matters arising from the minutes of April 19, 2022		
6.1	SSUC Emberwood Funding Source Motion: Further to the decision of the board on April 19, 2022 to provide funding over a three-year period to support Emberwood/SSUC Wild Sanctuary, that funding for the first year of our commitment be drawn from our bequest fund in the sum of \$25,000.	Kim Boyes/Charles Bidwell	
6.2	Board and Committee Roster 2022 Update	Nancy Steeves	Distributed
6.3	Signing Authority Update	Bill Hibbard	
7	Treasurer's Report and Financial Statements	Kim Boyes/Bill Hibbard	Distributed
	New Business		
8	Status report from SSUC Saskatoon	Mary MacFarlane	Distributed
9	Committee Reports		
9.1	Property Maintenance – tabled from April 19	Andrew Redeker	Distributed

9.2	Ministry and Personnel	Lynne Wolford	Distributed
9.21	Reopening Committee Report	Nancy Steeves	Distributed
9.3	Congregational Care	Berni Hardin	Distributed
9.4	Communications	Brett McKay	
10	Next Meeting: June 21, 2022		
11	Adjournment		

Appendix B.

**MINUTES OF THE MEETING OF THE BOARD OF
SOUTHMINSTER-STEINHAUER UNITED CHURCH**

DATE: April 19, 2022 LOCATION: Zoom

		Present	Absent
Chair	Joanne Van Beek	X	
Vice-Chair	(vacant)		X
Secretary	Jennifer Guy		X
Treasurer	Kim Boyes	X	
Ministry Team	Nancy Steeves	X	
	Christopher New	X	
Congregational Care	Berni Hardin	X	
Finance/Stewardship	Bill Hibbard	X	
Ministry & Personnel	Lynne Wolford	X	
Outreach	Marg Hetherington	X	
Property Maintenance	Andrew Redeker		X
SSUC Saskatoon	Trisha Little (Secretary)	X	
Spiritual Gatherings	Charles Bidwell	X	
Affirm	Janet Campbell	X	
Trustee	Ernie Boruk		X

1.0 Call to Order

Joanne Van Beek called to order at 7:05 PM

2.0 Opening

Nancy lit a candle and read a piece from Gretta Vosper's *Holy Breath*

3.0 Adoption of Agenda for April 19, 2022 (Appendix A)

MOTION: That the agenda for April 19, 2022 be adopted as revised.

Moved: Charles Bidwell

Seconded: Janet Campbell

Carried

4.0 Adoption of Minutes of the board meeting of March 15, 2022 (Appendix B)

MOTION: That the minutes of March 15, 2022 be adopted as revised.

Moved: Janet Campbell

Seconded: Lynne Wolford

Carried

5.0 Matters Arising from Minutes of March 15, 2022

None

6.0 Adoption of Minutes of the board meeting of March 22, 2022 (Appendix C)

MOTION: That the minutes of March 22, 2022 be adopted as recorded.

Moved: Lynne Wolford

Seconded: Bill Hibbard

Carried

7.0 Matters Arising from Minutes of March 22, 2022

Kim and Bill met on April 13th to transfer the \$50,000.00 Just Like Family funds to the designated trust fund account set up by Carla Leon.

8.0 AGM Follow-up discussion

Good experience overall; went quite smoothly and quickly; it was helpful to have the lesson for the voting procedure.

9.0 Treasurer's Report – Kim Boyes (Appendix D)

Kim was able to close out 2021, open 2022 and then input the data for January to March 2022. Deficit is just under \$18,000. Insurance has increased significantly. We are hoping that givings will increase in the coming months especially since we have moved to in-person gatherings.

MOTION: To accept treasurer's report as submitted.

Moved: Bill Hibbard

Seconded: Kim Boyes

Carried

10.0 Proposal from Wild Sanctuary Visioning Group (Appendix E)

Nel Owens, Mia and Heather spoke about their experience with Emberwood / Wild Sanctuary. Alison and Zoe presented a proposal regarding a closer connection with SSUC, further financial support in the coming three years with the aim to move towards sustainability. A number of letters were sent to the Board from participants in support of this initiative (Appendix E: 1-5)

MOTION: Be it resolved that SSUC commit to funding Emberwood / Wild Sanctuary in the coming 3 years as follows: \$20,000 in year 1, \$20,000 in year 2, and \$35,000 in year 3.

Moved: Charles Bidwell

Seconded: Berni Hardin

Vote: 6 for and 2 against

Carried

Nancy, Chris, Kim and Bill will meet to ascertain from which pool of investments/accounts the \$20,000 will come for 2022 and they will bring it forward at the May Board meeting.

11.0 Board & Committee Vacancies / Updates

11.1 Vice Chairperson

11.2 Secretary (Jennifer Guy will carry on with Trisha substituting as needed)

11.3 Committee Vacancies

11.4 Ministry and Personnel (resignation of Steve Hoskin)

11.5 Spiritual Gathering Team (resignation of Steve Hoskin as set up co-ordinator)

Chris and Nancy will look at updating the Board and Committees Roster 2022.

12.0 Signing authority changes

MOTION: Moved that effective April 20, 2022 the authorized signing officers for the Southminster Steinhauer United Church banking accounts at Servus Credit Union, Edmonton, Alberta are any two of the following:

- Joanne van Beek, Chair of the SSUC Board,
- Kim Boyes, SSUC Treasurer,
- William Hibbard, Chair, SSUC Finance Committee and
- Charles Bidwell, Chair, SSUC Spiritual Gatherings Committee

Moved: William Hibbard

Seconded: Charles Bidwell

Carried

13.0 Committee reports

- Property Maintenance Committee: Taken for information – tabled for next meeting (Appendix F)

- SSUC Reopening Task Group (Ad Hoc committee): We are grateful to this group for all they have done in the past two years guiding SSUC through the maze of Pandemic restrictions. Before dissolving, or being put on pause, the committee is asked to provide guidance on the amount of office hours that would be advisable and in the best interests of the staff and the safety of the community, as well as a strategy for restarting different hospitality services through the SSUC kitchen.

14.0 Status report from SSUC Saskatoon (Appendix G)

15.0 Approval of SSUC Board 2022-2023 Schedule - for information (Appendix H)

16.0 Next Meeting: May 17, 2022 7:00pm (virtual)

17.0 Adjournment: 8:49pm by Joanne Van Beek

Moved: Bill Hibbard

_____ Chair, Joanne Van Beek

_____ Secretary, Trisha Little for Jennifer Guy

Appendix C.



Southminster-Steinhauer United Church

An inclusive, affirming spiritual community exploring an expansive Christianity

10740-19 Avenue

Edmonton, Alberta T6J 6W9

Phone: (780) 435-2028

website : www.SSUCedmonton.com e-mail: info@smsuc.com

2022 Board

Chair (E)	Joanne Van Beek	<i>ajvanbeek77@gmail.com</i>	780-910-4479
Vice-Chair (E)	vacant		
Treasurer (E)	Kim Boyes	<i>tzutouch@gmail.com</i>	780-700-1606
Secretary (E)	Meredith Krayenhoff	<i>mswytink@ualberta.ca</i>	780-918-9112
Finance/Stewardship (E)	Bill Hibbard	<i>hibbard1@telus.net</i>	780-435-1345
Ministry Team (E)	Nancy Steeves Christopher New	<i>nancys@smsuc.com</i> <i>chris@smsuc.com</i>	780-435-2028 780-435-2028

Congregational Care	Berni Hardin	<i>bernihsa@yahoo.ca</i>	780-244-0848
SSUC-Saskatoon	Trisha Little	<i>trisha.a.little@gmail.com</i>	306-242-7114
Ministry & Personnel	Lynne Wolford	<i>lwolford@telus.net</i>	780-430-6551
Outreach	Margaret Hetherington	<i>hetheringtonm43@gmail.com</i>	780-433-6425
Property Maintenance	Andrew Redeker	<i>paredeker@yahoo.ca</i>	780-432-3613
Trustees	Ernie Boruk	<i>ejboruk@shaw.ca</i>	780-434-4309
Spiritual Gatherings Team	Charles Bidwell	<i>charles.bidwell@ualberta.ca</i>	780-436-8774
Affirm Team	Janet Campbell	<i>janete@telusplanet.net</i>	780-469-6148

Staff

Office Administrator	Aynsley New	<i>info@smsuc.com</i>	780-435-2028
Ministry Team	Nancy Steeves Christopher New	<i>nancys@smsuc.com</i> <i>chris@smsuc.com</i>	
Facility Manager Media & Communications	Bruce McCarron Brett McKay	<i>fourmccarrons@shaw.ca</i> <i>communications@smsuc.com</i>	780-953-2313 780-596-2679

Other Elected Representatives

Regional Representatives	Gayle Simonson (unconfirmed)	<i>kgsimons@telusplanet.net</i>	780-435-8015
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*(E) denotes member of the Executive Committee of the Board

Congregational Care			
Chair			
Members	Donna Hodgins Lorne Lea Berni Hardin Amy Fontaine Diana Langley	kendon62@gmail.com lornelea@shaw.ca bernihsa@yahoo.ca amyfonta77@gmail.com dr.langley@icloud.com	780-433-2662 780-906-7099 780-244-0848 587-591-4906 780-913-1159
Board Representative	Berni Hardin	bernihsa@yahoo.ca	780-244-0848
Blue Christmas	Kathleen Woods	ktlw5@hotmail.com	780-434-5778
Comfort Food Coordinator	vacant		
Comfort Blankets	vacant		
Newcomers' Follow-up	All committee		
Greeters	vacant		
Healing Pathway	Trudy Smith	tsbcabb@gmail.com	780-975-3251
Seasonal Flowers/Cards	Lynne Wolford	lwolford@telus.net	780-430-6551
Sending Cards	Joy Hibbard Donna Hodgins	hibbard1@telus.net kendon62@gmail.com	780-435-1345 780-433-2662
Broadview Liaison	Office Administrator	info@smsuc.com	780-435-2028

Education and Spiritual Exploration			
Library	Ken & Ellen Fredrick	elfred@telus.net	780-436-0748
Tuesday Connection	Annabel Sheppard	adsheppard@shaw.ca	780-436-8150
Men's Breakfast	Bill Robertson Cliff Cunningham	slrwbr@telusplanet.net krib@shaw.ca	780-435-3164 780-437-1405
Mary Thomas Memorial Retreat/Education Fund	Marg Hetherington Sandra Lockhart	hetheringtonm43@gmail.com lockhasj@telusplanet.net	780-433-6425 780-434-4797

Spiritual Gatherings Team			
Chair	Charles Bidwell	charles.bidwell@ualberta.ca	780-436-8774
Members	Nel Ouwens	revnel@shaw.ca	780-960-0880
Spiritual Gatherings Support			
Set-up Teams			
Child Care Coordinator	Tanis Eaker	tanis.eaker@gmail.com	780-485-1929
Banners	Trudy Smith	tsbcabb@gmail.com	780-975-3251
Going Deeper Facilitators	Clair Woodbury Joyce Madsen	clairwoodbury@shaw.ca joycemadsen@shaw.ca	780-438-6016 780-438-6016
Post-gathering Conversation	Nel Ouwens	revnel@shaw.ca	780-960-0880
St. Joseph's Hospital Coord.	Pat Seale	pseale@telus.net	780-435-3057
Music			
Adult Choir	Deb Mooney Pam Patten	dcmooney@shaw.ca pjpatten@shaw.ca	780-434-1824 780-432-4789
Silvertones	Bonnie Berg	bon4ed@shaw.ca	780-435-8646
Instrumental/Piano Roster	Deb Mooney	<i>above</i>	
Piano Accompanists	Deb Mooney Pam Patten Marilyn Blackall Christopher New Katie Alexander Micah Pawluk Janis Zalitach	dcmooney@shaw.ca pjpatten@shaw.ca mjblackall@hotmail.com chris@smsuc.com kitkat_katie@hotmail.com mpawluk1@ualberta.ca zalitach@telusplanet.net	780-434-1824 780-432-4789 780-462-6901 780-435-2028 780-471-1487 807-355-6737

Ensemble	Janet Dougan	<i>douganj@shaw.ca</i>	780-637-3430
	Dawn Waring	<i>dwardingca@yahoo.ca</i>	780-922-1981
	Ann Didluck	<i>ann.didluck@edmonton.ca</i>	780-435-2288
	Kathryn Kuhn	<i>kath892@hotmail.com</i>	780-450-8452
	Asher Cromack	<i>encs.earthlover@gmail.com</i>	780-237-2570
	Jim Spiers	<i>jimspiers@telusplanet.net</i>	780-438-0388
	Noah New	<i>noahnew@hotmail.com</i>	780-716-2934
	Shannon Hoople	<i>livinglight@live.ca</i>	--
	Clair Woodbury	<i>clairwoodbury@shaw.ca</i>	780-438-6016
Alana Gueutal	<i>agueutal@gmail.com</i>	--	
Janice Zalitach	zalitach@telusplanet.net		
Grace Deunk	<i>gracedeunk@yahoo.ca</i>		

Ministry & Personnel			
Chair Members	Lynne Wolford	<i>lwolford@telus.net</i>	780-430-6551
	Carman Dufresne	<i>carduf@shaw.ca</i>	780-434-7227
	Donna Stephenson	<i>dwstephenson@shaw.ca</i>	780-263-3313

Affirm Team			
Chair	Janet Campbell	<i>janete@telusplanet.net</i>	780-469-6148
Members	Dara Smith	<i>dara.smith2232@gmail.com</i>	587-936-4452
	Mitch Ostby	<i>ostby@live.ca</i>	780-278-0217
	Doug Thompson	<i>djaythompson@yahoo.ca</i>	780-257-3532
Program	Marilyn Blackall	<i>mjblackall@hotmail.com</i>	780-462-6091

Property Maintenance			
Chair	Andrew Redeker	<i>paredeker@yahoo.ca</i>	780-446-7482
Members	Peter Blackall	<i>peterjblackall@hotmail.com</i>	780-462-6901
	Richard Wong	<i>richardwlg@gmail.com</i>	780-993-8188
Building Security			
Kitchen	Trudy Smith	<i>tsbcbabb@gmail.com</i>	780-975-3251
Kitchen Support			

Finance and Stewardship			
Chair	Bill Hibbard	<i>hibbard1@telus.net</i>	780-435-1345
Treasurer	Kim Boyes	<i>tzu-touch@shaw.ca</i>	780-435-2553
Members	Ann Didluck	<i>ann.didluck@gmail.com</i>	780-435-2288
	Pam Boutilier	pam.boutilier@gov.ab.ca	780-478-0841
	Brian Rothwell	rothbeg@telusplanet.net	780-469-3206
Stewardship			
Assist with Stewardship Activities	Sandra Hildebrand	<i>grannyhildebrand@hotmail.com</i>	780-437-8798
	Linda May	<i>empress01@shaw.ca</i>	780-439-3715
	Carol Dillman	<i>cdilly@shaw.ca</i>	780-478-0841
	Pam Boutilier	<i>pam.boutilier@telus.net</i>	780-478-0841
	David Mayor	<i>davie_mayor@hotmail.com</i>	780-990-7510
	David Heck	<i>gheckod@shaw.ca</i>	780-999-1908

Outreach			
Chair	Margaret Hetherington	<i>hetheringtonm43@gmail.com</i>	780-433-6425
Members	Glenn Fredeen	<i>glenn.fredeen@shaw.ca</i>	780-437-3858
	Maie Kellerman	<i>kellerman@shaw.ca</i>	780-266-0908
	Judy Dube	<i>judydube@hotmail.com</i>	780-718-4045
	Bill Stephenson	<i>dwstephenson@shaw.ca</i>	780-263-3313

Communications Committee (ad hoc)			
Convener			
Members	Tracy Cumming Mathew Bilyk Paige Reeves Ben Severson	<i>tracylynn91@hotmail.com</i> <i>mathew.bilyk@gmail.com</i> <i>paige.e.reeves@hotmail.com</i> <i>benjaminjseverson@gmail.com</i>	780-993-6899 780-603-7648 780-232-0262 780-868-9993
Coordinator	Brett McKay	<i>communications@smsuc.com</i>	780-596-2679

Moving Forward to Reconciliation (ad hoc)			
Members	Pat Seale Christy Jellett Judy Dube Lois Evans Theresa McDougall Gilda Valli Fabian Jennings Bonnie Berg	<i>pseale@telus.net</i> -- <i>judydube@hotmail.com</i> <i>llevans@shaw.ca</i> <i>theresawynn@icloud.com</i> <i>prcrocus@ocii.com</i> <i>ffenn@telus.net</i> <i>bon4ed@shaw.ca</i>	

Archives			
Archive Resources			

Trustees			
Chair	Ernie Boruk	<i>ejboruk@shaw.ca</i>	780-434-4309
Members	Arvid Hardin Pat Seale Alan Brimacombe Christopher New Nancy Steeves	<i>yarvid@yahoo.ca</i> <i>pseale@telus.net</i> <i>abrim@telusplanet.net</i> <i>chris@smsuc.com</i> <i>nancys@smsuc.com</i>	780-244-0848 780-435-3057 780-436-1727 780-435-2028 780-435-2028

Interest/Working Groups			
Book Club	Leah Ramoutar Margaret Robertson	<i>ramo2@shaw.ca</i> <i>marg-jim@shaw.ca</i>	780-435-1982 780-434-6054
Labyrinth	Lorne Lea Jo Nicholas Trudy Smith Charles Bidwell	<i>lornelea@shaw.ca</i> <i>grin2652@telusplanet.net</i> <i>tsbcbabb@gmail.com</i> <i>charles.bidwell@ualberta.ca</i>	780-467-7055 780-435-2288 780-435-3328 780-436-8774
Sacred Circle Dancing	Sherry Ann Chapman Trish Young Janet Dougan	<i>sherryannea@gmail.com</i> <i>trish.young@shaw.ca</i> <i>douganj@shaw.ca</i>	780-439-0484 780-438-6815 780-637-3430

Social/Special Events	Bernice Hardin	<i>bernihsa@yahoo.ca</i>	780-244-0848
	Raylene Kajner Anne Loewan Joan Billau Pam Boutilier Judy Dube	<i>raykaj@gmail.com</i> <i>loewanne@shaw.ca</i> <i>mjbillau@aol.com</i> <i>pam.boutilier@gov.ab.ca</i> <i>judydube@hotmail.com</i>	780-964-1137 780-419-3695 780-460-4694 780-478-0841 780-718-4045

Earth Charter Conversation			
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Conversation Earth Charter Members	Sherry Ann Chapman	<i>sherryannea@gmail.com</i>	780-439-0484
	Charles Bidwell	<i>charles.bidwell@ualberta.ca</i>	780-436-8774
	Lois Evans	<i>llevans@shaw.ca</i>	780-434-4330
	Dawn Waring	<i>dwaringca@yahoo.ca</i>	780-922-1981
	Jim Robertson	<i>marg.jim2@gmail.com</i>	780-434-6054
	Judy Dube	<i>judydube@hotmail.com</i>	780-988-8392
	Anne Loewan	<i>loewanne@shaw.ca</i>	780-419-3695
	Mitch Ostby	<i>ostby@shaw.ca</i>	780-278-0217
Anne Rix	<i>urbanbutterfly@hotmail.com</i>	780-616-6297	

Southern Homes Society Board			
President	Lois Evans	<i>llevans@shaw.ca</i>	780-434-4330
Secretary/Treasurer	Trudy Smith	<i>tsbcbabb@gmail.com</i>	780-975-3251
Officers at Large	Judy Dube	<i>judydube@hotmail.com</i>	780-988-8392
	Arvid Hardin	<i>yarvid@yahoo.ca</i>	780-244-0848

Operation Friendship			
Co-Coordiators	David Mayor	<i>davie_mayor@hotmail.com</i>	780-990-7510

Appendix D.
Southminster Steinhauer United Church 2021
Income Statement 2022-01-01 to 2022-04-30

REVENUE

GIVINGS

Local	114,638.64
Loose	100.00
M & S	10,008.00
Sundry	15.00
Non-Receiptable - Other Sources	<u>5,011.45</u>
TOTAL GIVINGS	<u>129,773.09</u>

OTHER REVENUE

Interest	0.00
Fundraising	1,260.00
Sundry	0.00
Extra Loan Payment Revenue	0.00
Facility Rental	4,515.50
Grants	<u>0.00</u>
TOTAL OTHER REVENUE	<u>5,775.50</u>

TOTAL REVENUE	<u>135,548.59</u>
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EXPENSE

OPERATING EXPENSE

Furniture & Equipment	244.20
Photocopier Lease, Usage Cost	1,722.00
Supplies	727.58

Appendix D.
Southminster Steinhauer United Church 2021
Income Statement 2022-01-01 to 2022-04-30

Telephone	925.14	
Sundry	410.00	
SSUC-SK Admin. Contract	<u>1,087.50</u>	
Office Expenses Sub-Total		5,116.42
Bank Charges		469.51
PayPal Fees		87.98
Taxes		0.00
Insurance		4,854.40
Maintenance		8,238.17
Maintenance Reserve Funding		0.00
Power	3,650.33	
Water & Sewage	1,049.89	
Natural Gas	<u>4,227.26</u>	
Utility Sub-Total		8,927.48
Board Expense		0.00
Trustees		0.00
Finance Committee		50.50
Ministry & Personnel		0.00
Archives		0.00
Extra Loan Payments		0.00
Long Term Principal	0.00	
Long Term Interest	<u>0.00</u>	
Mortgages Sub-Total		<u>0.00</u>
TOTAL OPERATING EXPENSES		<u>27,744.46</u>
 PERSONNEL EXPENSES		
Minister 1		38,703.86

Appendix D.
Southminster Steinhauer United Church 2021
Income Statement 2022-01-01 to 2022-04-30

Minister 2	39,327.86
Administrative Assistant	<u>14,549.71</u>
TOTAL PERSONNEL EXPENSE	<u>92,581.43</u>

COMMUNITY PROGRAM

Spiritual Gatherings	<u>2,198.67</u>
Worship Sub-Total	2,198.67
Communications Coordination	4,800.00
Congregational Care	147.93
Website	156.00
Publicity	809.28
Broadview	0.00
Earth Charter	0.00
Social	0.00
TRC Response Group	0.00
Library	<u>23.33</u>
TOTAL COMMUNITY PROGRAM	<u>8,135.21</u>

DEVELOPMENT PROGRAM

Adult Programming	0.00
Midweek Programming	2,718.52
Youth Programming	0.00
Summer Programs	0.00
kidSPIRIT	<u>1,054.68</u>
Congregational Development Sub-Tota	3,773.20
Affirm Initiatives	<u>0.00</u>
TOTAL DEVELOPMENT PROGRAM	<u>3,773.20</u>

Appendix D.
Southminster Steinhauer United Church 2021
Income Statement 2022-01-01 to 2022-04-30

OUTREACH PROGRAM

Bissell Centre	1,500.00
Families/SW Community Needs	1,400.00
Operation Friendship	1,500.00
Operation Friendship - Casseroles	0.00
Inner City High/Duggan Elem.	0.00
Social Justice/Kairos	200.00
Wingspear Special Fund (E4C)	0.00
Food Assistance	0.00
Affordable Housing/Ambrose Place	2,500.00
Camp Dragonfly	0.00
Emerging Issues	0.00
SSUC Sask Outreach	<u>1,250.00</u>
Project Sub-Total	8,350.00
ICPM Lunch	497.29
M & S Expense	<u>9,958.00</u>
TOTAL OUTREACH PROGRAM	<u>18,805.29</u>

WIDER CHURCH

Presbytery / Conference	<u>6,028.36</u>
TOTAL WIDER CHURCH	<u>6,028.36</u>

TOTAL EXPENSE 157,067.95

NET INCOME -21,519.36

Appendix D.
Southminster Steinhauer United Church 2021
Income Statement 2022-01-01 to 2022-04-30

Generated On: 2022-05-12

Appendix E.
Southminster Steinhauer United Church 2021
Balance Sheet As at 2022-04-30

ASSET

CURRENT ASSETS

Servus Chequing Account	186,081.47
JLF Invested	50,000.00
MVU Funds Invested	100,000.00
SH Invested	182,000.00
Servus Savings Account	10,816.02
Grocery Cards on Hand	13,616.50
Petty Cash	<u>400.00</u>
Total Cash	542,913.99
GST Reimbursable	529.87
Prepaid Insurance	0.00
Prepaid Regional Assessment	12,056.64
Membership in Servus	6,555.90
Patronage Rewards Payment	<u>0.00</u>
TOTAL CURRENT ASSETS	<u>562,056.40</u>

FIXED ASSETS

Investment in Land	288,588.53
Investment in Building	1,879,357.11
Investment in Furnishings	<u>60,809.52</u>
TOTAL FIXED ASSETS	<u>2,228,755.16</u>

TOTAL ASSET	<u><u>2,790,811.56</u></u>
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LIABILITY

Appendix E.
Southminster Steinhauer United Church 2021
Balance Sheet As at 2022-04-30

CURRENT LIABILITIES

Accounts Payable	<u>0.00</u>
TOTAL CURRENT LIABILITIES	<u>0.00</u>

SPECIAL FUNDS

Special Causes Fund/SH Proceeds	135,987.74
SSUC SH Refugee	12,072.84
SH Infrastructure	<u>0.00</u>
SH Funded Projects Sub-Total	12,072.84
MVU Funds Transferred	94,063.37
Maintenance Reserve Fund	10,986.50
JLF Funds Transferred	50,000.00
Refugee Fund	520.00
Garneau Refugee Fund	4,129.73
Ananais Sponsorship Fund	40,000.00
Christmas Eve Fund	0.00
Special Events	4,678.04
Youth Helping Youth Fund	0.00
Camperships Fund	382.04
Edge Grant 1	0.00
Edge Grant 2	0.00
Edge Grant 3	2,895.58
Memorial Funds	5,296.48
M. Thomas Memorial Fund	500.87
Labyrinth Fund	9,765.00
Bequests	53,201.72

Appendix E.
Southminster Steinhauer United Church 2021
Balance Sheet As at 2022-04-30

Debt Servicing Fund	0.00
Caring Fund	2,067.59
Facility Improvement Fund	<u>2,548.59</u>
TOTAL SPECIAL FUNDS	<u>429,096.09</u>
LONG TERM LIABILITIES	
Presbytery Long Term Loan	<u>0.00</u>
TOTAL LOANS	<u>0.00</u>
TOTAL LIABILITY	<u>429,096.09</u>
EQUITY	
EQUITY AND SURPLUS	
Equity in Land	288,588.53
Equity in Building	1,883,559.28
Equity in Furnishings	<u>60,809.52</u>
Total Equity in Fixed Assets	2,232,957.33
Equity in Membership	6,555.90
Equity in Patronage Payment	90.44
Previous Year Surplus/Deficit	143,631.16
Current Earnings	<u>-21,519.36</u>
TOTAL EQUITY AND SURPLUS	<u>2,361,715.47</u>
TOTAL EQUITY	<u>2,361,715.47</u>
LIABILITIES AND EQUITY	<u><u>2,790,811.56</u></u>

Appendix E.
Southminster Steinhauer United Church 2021
Balance Sheet As at 2022-04-30

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Generated On: 2022-05-12

Appendix F.
SSUC Saskatoon Report May 17, 2022

Although there may not be a representative from SSUC Saskatoon in attendance at this meeting, I wanted to let you know where we stand. We did not meet in May due to Trisha's absence while on vacation. We plan to meet at Trisha's home on June 5 to watch the livestream and/or just visit before we go our separate ways over the summer months.

The hope is that some of us will feel comfortable enough to walk in the Saskatoon Pride parade representing SSUC on June 18, 2022. We are not going ahead with a Multi-Spiritual Pride event due to the lack of time for last year's planning team. There seems to be an interest to try again next year though. Trisha will contact people at the beginning of 2023 to see if there are enough spiritual communities interested in offering this opportunity for two spirit, LGBTQIA+ persons who have often experienced rejection in their spiritual communities.

Respectfully submitted by:
Trisha Little
SSUC Saskatoon Administrative personnel

Appendix G.

PMC April 2022 Up-date

I want to bring the members of the committee up to date on the many activities that have been taking place this summer to keep the church property maintained and looking good.

Caretaker:

- We hired a facilities caretaker back in Sept. Bruce has been dealing with keeping the building clean as well as performing any minor maintenance and repairs throughout the building. More extensive repairs are being co-ordinated between Bruce and the PMC committee as well as any contractors that may be needed. Since our re-opening Bruce has also been setting up the chairs for our Sunday gatherings.

Security:

- The door entry pad on the East front entrance doors has been installed and has been working now for quite a few months. Multiple codes have been programmed and more can still be programmed. This will eliminate the need for us to hand out keys to rental groups or user groups. We can add and remove codes for any group that wants to use the building.

Snow Removal:

- Our snow removal contract has ended for the year. While there were some challenges with the parking lot cleaning, the sidewalks were adequately maintained.

Parking Lot:

- Now that the snow has finally melted we are working on getting the gravel picked up from the parking lot. We are also looking to have all of the lines re-painted so that our parking lot looks fresh again.

Roof Leak:

- Late last year we had a roof leak in the front foyer area that we had thought was fixed when the roof was re-shingled a few years ago. This area has leaked before the re-shingling but the source of the leak was never discovered. A Clark was called out to help us investigate where the leak was coming from. With the help of Peter and Bruce the source of the leak was finally discovered and a temporary patch was put in place. Peter and Bruce also temporarily fixed the inside of the foyer to cover up the hole that was cut to gain access into the roof space. Apparently the flashing between the wall and the roof was not installed properly when the building was initially built. A more permanent fix is scheduled for early this year to fix the flashing and part of the stucco siding that needs to be removed in order to fix the flashing properly. Once this is complete we will work on fixing the inside of the foyer to bring it back to its former glory.

Appendix H.

REPORT TO THE BOARD - MINISTRY & PERSONNEL

I attempted to schedule a meeting this month to discuss with our committee finding a new member(s) for our committee. At present there are only three members. One member did not return my email. Carman Dufrene got back to me and indicated her availability.

I contacted Carman by telephone to discuss finding new members as well as who will be the contact person for each staff member. Carman followed up our discussion by email.

Basically, I do not feel that I know people in the church well enough to be approaching them to sit on our committee. I will be discussing this with Nancy and requesting her help. If I have a name and telephone number, I have no problem contacting anyone, it's just who to contact.

The individual that was the contact person for Aynsley has not been contacting her. I contacted her on May 12, 2022. When Chris reported to the Board at the last meeting, he indicated that reopening the church was "up in the air". I spoke to Aynsley about this, and she indicated that the Reopening Committee had never contacted her. We discussed this and would recommend to the Board that the church not reopen until September and then three days per week. The church numbers are still not that high and we could gauge during this period how many are coming into the church. Aynsley has done an excellent job keeping everything done from home and I see no reason to reopen during the summer when things are more slack. As well Aynsley will be taking three weeks vacation, commencing June 12th and will return early July. She will still have two weeks vacation and will take these at a later date. She has arranged for the email to be checked and the weekly messenger to be sent out. I have advised Aynsley to contact me should she have any concerns and I will follow up.

Chris has started his sabbatical at the beginning of May. We will not be contacting him during the sabbatical.

It is wonderful to have Nancy back from her sabbatical. For the time being I will be having Nancy contact me should she have any concerns.

When we get a new member on the committee, we can discuss who will be the contact person for each staff member.

Lynne Wolford

Chair, Ministry & Personnel Committee

Appendix I.

Ad Hoc Task Group on Re-opening

Members: Jacob Kellerman, Deb Mooney, Andrew Redeker, Jennifer Guy, Peter Blackall, Nancy Steeves and Christopher New

The ad hoc task group was recently canvassed on three outstanding issues and offer the following recommendations to the Board:

Office Re-Opening:

All of the members of the task group (except for Chris who is on sabbatical) responded on the question of the office re-opening ... although some felt that there was no reason not resume to regular office hours immediately with the continuing requirement of masking in the building, the majority favoured re-opening more gradually and maintaining the requirement that masks be worn ... the majority of the task group favoured increasing the office hours over the summer and resuming regular hours by the fall provided the covid situation doesn't change drastically between now and then ...

The recommendation of the task group is to have the office open at least 2 days a week with longer hours (at least 4 hours per day) which would provide a minimum of 8 hours of access to the office a week ... ensure that the office phone is answered directly for 8 hours a week ... and that there is more than one day a week that the office can be accessed in person or by phone. Provided the situation covid remains much as it is, the recommendation is that the office would be fully re-opened in September.

Coffee Service:

The members of the adhoc re-opening task group were also asked to consider whether it was time to resume coffee service for the Sunday gatherings. The consensus of the group is that it is unwise to do so yet. Essentially the thinking is that as long as we need to require masks for services, we will not re-introduce a coffee time indoors which would have us congregate without masks. There was openness to the idea that when some summer Sundays might allow for coffee to be enjoyed outside, if there were volunteers prepared to make coffee, it could be served and enjoyed outdoors. So at this point, the recommendation is that the current practice of not offering coffee and tea continue.

(It is noted that before we attempt to re-introduce this practice, we will need to recruit teams of volunteers willing to be on a roster for coffee prep and clean up ... The previously existing set up teams are essentially disbanded and we will have to seek a hospitality team roster to look after this piece when we are able to re-introduce it.)

Garage Sale:

The members of the adhoc re-opening task group were also asked to consider:

1. Whether volunteers for the sale need to be masked during the prep week and during the event
2. Whether the public should be requested to be masked during the sale

This matter was just raised for the group's consideration on Sunday by email. To date, we've heard from 4 of the 6 available members of the task group. Two members strongly recommended that our volunteers be masked while in the building and, to ensure they are protected, that members of the public entering the building be asked to mask as well. It was suggested that anyone entering the building should be encouraged to hand sanitize. As to providing food for the volunteers, it was thought

that they should congregate outside for snacks and lunch if at all possible. If that is not possible then that they eat in shifts in the lounge or that they be well spread out when unmasked to eat and drink.

Two other members felt that asking the public to mask put an unfair burden on the volunteers to police it and that volunteers should be free to make their own choice whether or not to mask. These individuals noted that only medical offices, hospitals, etc still required masks to be worn and in most contexts the wearing of masks in a matter of individual choice.

The importance of ventilation was noted and these members recommended that all doors and windows should be open to allow for maximum ventilation.

It was suggested that if hotdogs, watermelons and beverages are sold at the event as in the past, that tables be set up outside for the purchasers to enjoy their food outside.

On balance, we'd recommend that the wearing of masks be encouraged and food be consumed outdoors.

Submitted on May 17, 2022

Appendix J.

CONGREGATIONAL CARE COMMITTEE REPORT – May 17, 2022

In recent months the Congregational Care Committee has continued to contact vulnerable members of our congregation to determine needs and to keep in touch. We have been providing greeting at in person services and given support at 3 Memorials. We have sent out 77 cards in 2022 to congregants for Easter, significant birthdays/anniversaries, condolences and "Thinking of You." In March we provided afghans to a member of the congregation who is providing a home to family members and others.

Submitted by Berni Hardin, Chair of CCC