

**MINUTES OF THE MEETING OF THE BOARD OF  
SOUTHMINSTER-STEINHAUER UNITED CHURCH**

**DATE: November 17, 2022**

**LOCATION: Zoom**

		Present	Absent
Chair	Joanne Van Beek	X	
Vice-Chair	Rebecca Aiken	X	
Secretary	Meredith Krayenhoff		X
Treasurer	Kim Boyes	X	
Ministry Team	Nancy Steeves	X	
	Christopher New	X	
Congregational Care	Berni Hardin	X	
Finance/Stewardship	Bill Hibbard	X	
Ministry & Personnel	Dale Irving	X	
Outreach	Marg Hetherington	X	
Property Maintenance	Andrew Redeker		X
SSUC Saskatoon	Trisha Little (temporary secretary)	X	
Spiritual Gatherings	Charles Bidwell		X
Affirm	Janet Campbell	X	

**1.0 Call to Order**

Joanne Van Beek called the meeting to order at 5:08 pm

**2.0 Opening**

Nancy read "Chaos" from Gretta Vosper's *Take a Deep Breath*.

### **3.0 Adoption of Agenda as revised for November 17, 2022 (Appendix A)**

**MOTION:** That the agenda for November 17, 2022 be adopted as revised.

**Moved:** Bill Hibbard

**Seconded:** Bernie Hardin

Carried

### **4.0 Adoption of Minutes for October 20, 2022 (Appendix B)**

**MOTION:** That the minutes of October 20, 2022 be adopted as amended.

**Moved:** Bill Hibbard

**Seconded:** Bernie Hardin

Carried

### **5.0 Matters Arising from Minutes -**

**5.1 Right at Home Report – Maie Kellerman (Appendix C):** Report was accepted as written and will be presented by Joanne during a Spiritual Gathering in December.

**5.2 Just Like Family re: dividends – Carla Leon:** Carla sent an email indicating that we wouldn't expect to have dividends in the first year as we took on \$1M of debt to purchase this business, so that the equity investors would have a higher ownership, and we need to focus on lowering this debt in the first year. We would expect smaller dividends in year 2 and those to escalate quickly in year 3-5 as the debt is paid off and we realize growth. Dividends will be twice a year once we start to issue them.

**5.3 SSUC Transition Team – Chris New / Joanne Van Beek:** The first meeting was on Nov 13 to get acquainted and to better understand their task ahead, with a second meeting set for November 20. Joyce Madsen and Terry McDougall will speak to the congregation at some point to assure them that they will have significant input in the process.

#### **5.4 December Dessert Party and Fundraising Event Update – Marg Hetherington / Bill**

**Hibbard:** Seventy-five (including 5 children) people have signed up for this event thus far. There are a number of volunteers.

**5.5 Labyrinth purchase:** The labyrinth has arrived and they are looking for a container in which to store it.

### **6.0 Treasurer Report and Financial Statements – Kim Boyes / Bill Hibbard (Appendix D & E)**

The bottom line looks good with a lower deficit than projected. Like last month, the givings are lower than expected but expenses are also lower.

**MOTION:** That the Treasurer's report be accepted as presented.

**Moved:** Bill Hibbard

**Seconded:** Bernie Hardin

Carried

Grocery cards: Since 2014 \$927,000 worth of cards have been purchased and SSUC has earned \$55,000 to date. It would be good to inform the congregation of the value of this fundraiser at some point in a Spiritual Gathering.

### **7.0 Farewell Party for Nancy – Chris New**

Nancy's preference would be to have a party the afternoon of her last Spiritual Gathering on January 22, 2023. Volunteers will be personally invited to be a part of the team to plan a program of some sort.

### **8.0 Status Report from SSUC Saskatoon – Trisha Little**

SSUC Saskatoon will once again support ICM's Christmas Feast. Trisha will be away in January and will find people to facilitate the Gathering on January 15 and be present at the next board meeting. SSUC Saskatoon, as part of Saskatoon Affirming Ministries, will be discussing how to support a plaintiff of the lawsuit against a Saskatoon Christian school. Her home was vandalized and burned as a warning to pull from the lawsuit. Report was accepted as presented.

### **9.0 Committee Updates**

**9.1 Ministry and Personnel – Dale Irving:** There is a need for more members as soon as possible. Some invitations have gone out – including a chairperson. Note: Lynn Wolford resigned from M and P. With Nancy's retirement, M and P will need to help facilitate increased support for Chris in regards to Congregational Care, Spiritual Gathering and more. Budget will be required for possible interim ministry and a salary increase for merit. Report was accepted as presented.

**9.2 Congregational Care – Berni Hardin (Appendix F):** Report was received for information.

**9.3 Spiritual Gatherings – Chris New:** SG committee was down to two members (Nel Ouwens and Charles Bidwell). We now have 7 members who hope to meet in December to discuss how they can help Chris in the coming year. Report was accepted as presented.

**9.4 Affirm – Janet Campbell:** Janet was not able to attend the province-wide Affirm meeting. Hopefully there will be a city-wide meeting. The Affirm committee is also in need of members.

The Affirming Celebration on January 29, 2023 will most likely be a more simple format than in the past. Report was accepted as presented.

**10.0 Next Board Meeting Thursday, January 19, 2023 at 5:00pm**

**Adjournment:** 6:12 p.m. by Joanne Van Beek

\_\_\_\_\_ Chair, Joanne Van Beek

\_\_\_\_\_ Secretary, Trisha Little for Meredith Krayenhoff

**Appendix D.  
Southminster Steinhauer United Church 2021  
Income Statement 2022-01-01 to 2022-11-30**

Month #            11  
  
Prorata to        2022  
30-Sep-22       Budget

**REVENUE**

**GIVINGS**

Local	336,217.26		
Loose	558.62		
M & S	28,297.00		
Sundry	365.00		
Non-Receiptable - Other Sources	9,718.57		
<b>TOTAL GIVINGS</b>	<u>375,156.45</u>	<u>376,292</u>	<u>410,500</u>

**OTHER REVENUE**

Interest	0.00		
Fundraising	17,813.40		
Sundry	0.00		
Facility Rental	18,836.69		
Grants	0.00		
<b>TOTAL OTHER REVENUE</b>	<u>36,650.09</u>	<u>22,917</u>	<u>25,000</u>

<b>TOTAL REVENUE</b>	<u>411,806.54</u>	<u>399,208</u>	<u>435,500</u>
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**EXPENSE**

**OPERATING EXPENSE**

Furniture & Equipment	244.20
Photocopier Lease, Usage Cost	4,735.50
Supplies	1,533.78
Telephone	2,562.41
Sundry	3,284.54
SSUC-SK Admin. Contract	<u>2,470.00</u>

Office Expenses Sub-Total	14,830.43		
Bank Charges	1,191.59		
PayPal Fees	205.79		
Taxes	0.00		
Insurance	11,573.00		
Maintenance	30,754.44		
Maintenance Reserve Funding	0.00		
Power	9,716.16		
Water & Sewage	2,469.64		
Natural Gas	<u>5,957.24</u>		
Utility Sub-Total	18,143.04	16,683	18,200
Board Expense	0.00		
Trustees	0.00		
Finance Committee	277.63		
Ministry & Personnel	0.00		
Archives	0.00		
Extra Loan Payments	0.00		
Long Term Principal	0.00		
Long Term Interest	<u>0.00</u>		
Mortgages Sub-Total	0.00		
<b>TOTAL OPERATING EXPENSES</b>	<u>76,975.92</u>	<u>101,383</u>	<u>110,600</u>

**PERSONNEL EXPENSES**

Minister 1	104,765.99		
Minister 2	105,706.19		
Administrative Assistant	<u>40,011.72</u>		
<b>TOTAL PERSONNEL EXPENSE</b>	<u>250,483.90</u>	<u>246,217</u>	<u>268,600</u>

**COMMUNITY PROGRAM**

Spiritual Gatherings	<u>3,392.94</u>		
Worship Sub-Total	3,392.94		
Communications Coordination	9,600.00		
Congregational Care	147.93		
Website	156.00		

Publicity	1,728.72		
Broadview	0.00		
Earth Charter	0.00		
Social	0.00		
TRC Response Group	0.00		
Library	111.14		
<b>TOTAL COMMUNITY PROGRAM</b>	<u>15,136.73</u>	<u>26,813</u>	<u>29,250</u>

**DEVELOPMENT PROGRAM**

Adult Programming	0.00		
Midweek Programming	4,617.40		
Youth Programming	425.00		
Summer Programs	0.00		
kidSPIRIT	<u>3,659.60</u>		
Congregational Development Sub-Tota	8,702.00		
Affirm Initiatives	193.00		
<b>TOTAL DEVELOPMENT PROGRAM</b>	<u>8,895.00</u>	<u>12,925</u>	<u>14,100</u>

**OUTREACH PROGRAM**

Bissell Centre	6,000.00		
Families/SW Community Needs	3,330.39		
Operation Friendship	6,000.00		
Operation Friendship - Casseroles	0.00		
Inner City High/Duggan Elem.	2,000.00		
Social Justice/Kairos	200.00		
Winspear Special Fund (E4C)	0.00		
Food Assistance	400.00		
Affordable Housing/Ambrose Place	5,000.00		
Indigenous Initiatives	750.00		
Camp Dragonfly	3,051.77		
Emerging Issues	2,000.00		
SSUC Sask Outreach	<u>2,500.00</u>		
Project Sub-Total	31,232.16		
ICPM Lunch	497.29		

M & S Expense	<u>28,297.00</u>	
<b>TOTAL OUTREACH PROGRAM</b>	<u>60,026.45</u>	<u>67,604 73,750</u>
<b>WIDER CHURCH</b>		
Presbytery / Conference	<u>16,577.92</u>	
<b>TOTAL WIDER CHURCH</b>	<u>16,577.92</u>	<u>16,592 18,100</u>
<b>TOTAL EXPENSE</b>	<u>428,095.92</u>	<u>471,533 514,400</u>
<b>NET INCOME</b>	<u>-16,289.38</u>	<u>-72,325 -78,900</u>

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**Appendix C.**  
**Southminster Steinhauer United Church 2021**  
**Balance Sheet As at 2022-11-30**

**ASSET**

**CURRENT ASSETS**

Servus Chequing Account	249,282.58	
JLF Invested	50,000.00	
MVU Funds Invested	100,000.00	
SH Invested	182,000.00	
Servus Savings Account	10,891.84	
Grocery Cards on Hand	5,062.50	
Petty Cash	<u>400.00</u>	
Total Cash		597,636.92
GST Reimbursable		863.38
Prepaid Regional Assessment		1,507.08
Membership in Servus		6,555.90
Patronage Rewards Payment		<u>0.00</u>
<b>TOTAL CURRENT ASSETS</b>		<b><u>606,563.28</u></b>

**FIXED ASSETS**

Investment in Land	288,588.53	
Investment in Building	1,879,357.11	
Investment in Furnishings	<u>60,809.52</u>	
<b>TOTAL FIXED ASSETS</b>		<b><u>2,228,755.16</u></b>

<b>TOTAL ASSET</b>		<b><u><u>2,835,318.44</u></u></b>
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**LIABILITY**

**CURRENT LIABILITIES**

Accounts Payable		<u>0.00</u>
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<b>TOTAL CURRENT LIABILITIES</b>	<u>0.00</u>
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**SPECIAL FUNDS**

Special Causes Fund/SH Proceeds	135,987.74
SSUC SH Refugee	12,072.84
SH Infrastructure	<u>0.00</u>
SH Funded Projects Sub-Total	12,072.84
MVU Funds Transferred	94,139.19
Maintenance Reserve Fund	10,986.50
JLF Funds Transferred	50,000.00
Refugee Fund	620.00
Gameau Refugee Fund	4,129.73
Ananais Sponsorship Fund	40,000.00
Yemane Ghebretsadik Sponsorship	17,000.00
Siem Ghebretsadik Sponsorship	17,000.00
Christmas Eve Fund	0.00
Special Events	3,768.77
Camperships Fund	0.00
Wild Sanctuary	33,213.21
Memorial Funds	10,555.32
M. Thomas Memorial Fund	500.87
Labyrinth Fund	3,586.29
Bequests	29,201.72
Caring Fund	2,782.59
Facility Improvement Fund	<u>2,828.22</u>
<b>TOTAL SPECIAL FUNDS</b>	<u>468,372.99</u>

**LONG TERM LIABILITIES**

Presbytery Long Term Loan	<u>0.00</u>
<b>TOTAL LOANS</b>	<u>0.00</u>

<b>TOTAL LIABILITY</b>	<u>468,372.99</u>
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**EQUITY**

**EQUITY AND SURPLUS**

Equity in Land	288,588.53	
Equity in Building	1,883,559.28	
Equity in Furnishings	<u>60,809.52</u>	
Total Equity in Fixed Assets		2,232,957.33
Equity in Membership		6,555.90
Equity in Patronage Payment		90.44
Previous Year Surplus/Deficit		143,631.16
Current Earnings		<u>-16,289.38</u>
<b>TOTAL EQUITY AND SURPLUS</b>		<u><u>2,366,945.45</u></u>

**TOTAL EQUITY** 2,366,945.45

**LIABILITIES AND EQUITY** 2,835,318.44

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