

**MINUTES OF THE MEETING OF THE BOARD OF
SOUTHMINSTER-STEINHAUER UNITED CHURCH**

DATE: Sep 19, 2023

LOCATION: SSUC & Zoom

		Present	Absent
Chair	Rebecca Aiken	X (Zoom)	
Vice-Chair	Maie Kellerman		X
Secretary	Meredith Krayenhoff	X	
Treasurer	Kim Boyes	X	
Ministry Team	Christopher New	X	
Congregational Care	Berni Hardin	X	
Finance/Stewardship	Bill Hibbard	X	
Ministry & Personnel	Esther Oaks	X	
Outreach	Marg Hetherington	X	
Property Maintenance	Jo Nicholas/Sandra Hildebrand	X X	
SSUC Saskatoon	Debbie Gunther-Hansen on behalf of Trisha Little	X (Zoom)	
Spiritual Gatherings	Marilyn Blackall	X	
Affirm	Janet Campbell	X (Zoom)	

1.0 Call to Order

Rebecca Aiken called to order at 6:55.

2.0 Opening: Mission Focus Moment - Esther

Sunday's gathering was an excellent demonstration of SSUC at its best: it was inter-generational, full of joy, and felt like everyone enjoyed it and was connected.

3.0 Adoption of Agenda as revised for September 19, 2023 (Appendix A)

MOTION: to adopt the agenda for September 19, 2023 as revised

Moved: Esther Oaks

Seconded: Berni Hardin Carried

4.0 Adoption of Minutes of June 20, 2023 (Appendix B)

MOTION: Minutes of June 20, 2023 be adopted as distributed.

Moved: Esther Oaks

Seconded: Sandra Hildebrand Carried

5.0 Treasurer report/financial discussion – Kim Boyes & Bill Hibbard (Appendices C, D, & E)

Revenue was \$15,000 lower than projected for August, but expenditures in staffing and communications were also lower. Outreach is on track. PMT will likely be \$20,000 over budget by year end. Extra \$1,750 in bequests that may be used to offset these extra costs, if the board so chooses in the future. Kim to approve the trustees to move \$20,000 to Emberwood. Another \$5000 is required for the refugee fund for next year, but we have adequate funds for this year.

6.0 Board Fall/Winter priorities - Chris New

Invitation to consider our board priorities for further discussion at the October meeting. What would we like to consider as our goals/direction for the upcoming 6 months, until the next AGM? What needs our attention? Chris to send terms of reference to the board for review. Everyone to brainstorm their priorities among the ToR; send them to Rebecca by October 10th to compile for our next meeting.

7.0 Implementation Team - Chris New (Appendix F)

Chris needs more support, not enough help or feedback was received in developing the Terms of Reference or membership recruitment. It fell to him when it should have been a board responsibility. People on the implementation team who have confirmed yes: Joyce (chair), Deb Mooney, Joanne Van Beek, Paige Reeves, Zoe Chaytors, Bill Hibbard, Janet Campbell. Esther Oaks and Zoe Chaytors will be consulting members.

8.0 'Supporting SSUC' Stewardship Campaign in November - Sandra Hildebrand (Appendix G)

Definition Considerations: stewardship is to be part of the care and growth of a community, and fall fundraiser. Includes money and time: to be part of the care and growth of the community. Interest in coming forward with ideas committee membership, volunteering, leadership, sharing skills and talents. We need stories from those who do contribute, what and why they do it, what it has given them in their life. Personal testimonies! Friday messenger can provide updates around what is happening with different committees. Sandra will put together a segment for the messenger to share the ways we support SSUC. Berni will do an attitude of gratitude from CCC on October 15. Sandra Hildebrand, Maie Kellerman, Brian Rothwell, to be approached by Bill to form a sub-committee to plan stewardship for the coming months. Suggestion was also made to purchase a square reader for credit card donations.

9.0 Fall fundraiser - Marg

Dates: November 17 and 24 are still available for a fundraising opportunity. Suggestions: dessert party, entertainment, pie party. Silent auction possible in the spring or winter. Bringing back Sunday brunch is another option.

10.0 Marketing and digital content coordinator - Chris/Esther

Nothing new to report. Chris is seeking M&P's help to publicize and find the right person for this role. This is urgent and should move forward ASAP. Rebecca can help with interviewing.

11.0 Committee Reports

11.1 M&P: updated Terms of Reference have been distributed. (Appendix H) Position description for Chris needs to change, as the current one refers to ministry team. Esther has been reviewing the UCC classifications of Employment for Lay Employees, Congregational Designated Ministries and Denominational Designated Ministries. It will be important to ensure we follow these guidelines as we hire.

11.2 Earth Charter Tabled to October meeting.

11.3 Affirming Report: 1 million march for children. Across Canada, some far right Christian and Muslim groups have organized against LGBTQ, particularly trans children. The rest of the affirming report is tabled to the October meeting.

11.3 SSUC Saskatoon Report: Report taken for information (Appendix I)

12.0 Hosting a celebration for Nancy on October 29 - Marg Hetherington

Nancy will receive the honorary Doctor of Divinity from St Stephen's on October 23rd. The board will host a celebratory cake after the spiritual gathering on October 29th. Kim, Berni, Meredith, and Marg will organize this.

13.0 UCC classifications of Employment for Lay Employees, Congregational Designated Ministries and Denominational Designated Ministries - Esther Oaks

This was addressed under 11.1.

14.0 Naming Library Lounge the Mary Thomas Library - Marg Hetherington

Sandra Lockhart has proposed that we name our lounge after Mary Thomas, because Mary supported our lifelong learning.

15.0 Next Meeting Oct 17, 2023, at 6:30 pm, at SSUC.

16.0 Adjourned at 9:13

Executive

Board

Southminster Steinhauer United Church Income Statement 2023-01-01 to 2023-09-30

REVENUE

GIVINGS

Local	255,844.72
Loose	835.00
M & S	22,654.00
Sundry	40.00
Non-Receiptable - Other Sources	<u>13,123.61</u>
TOTAL GIVINGS	<u>292,497.33</u>

OTHER REVENUE

Fundraising	3,753.00
Sundry	0.00
Facility Rental	25,721.52
Grants	<u>0.00</u>
TOTAL OTHER REVENUE	<u>29,474.52</u>

TOTAL REVENUE	<u>321,971.85</u>
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EXPENSE

OPERATING EXPENSE

Furniture & Equipment	5,571.48
Photocopier Lease, Usage Cost	3,874.50
Supplies	1,463.56
Telephone	2,057.54
Sundry	4,846.48
SSUC-SK Admin. Contract	<u>2,687.50</u>
Office Expenses Sub-Total	20,501.06
Bank Charges	826.74
PayPal Fees	248.17
Insurance	7,339.77
Maintenance	63,811.12
Maintenance Reserve Funding	0.00
Power	12,772.96
Water & Sewage	5,348.10
Natural Gas	<u>4,143.40</u>
Utility Sub-Total	22,264.46
Board Expense	14,755.97
Transition Team Expense	1,172.91
Trustees	2.00
Finance Committee	1,244.49

Ministry & Personnel	0.00
Archives	0.00
TOTAL OPERATING EXPENSES	<u>132,166.69</u>

PERSONNEL EXPENSES

Minister 1	19,400.06
Minister 2	90,610.16
Administrative Assistant	34,462.80
TOTAL PERSONNEL EXPENSE	<u>144,473.02</u>

COMMUNITY PROGRAM

Spiritual Gatherings	<u>4,048.53</u>
Worship Sub-Total	4,048.53
Communications Coordination	2,124.99
Congregational Care	628.53
Website	2,060.22
Publicity	0.00
Broadview	2,225.00
Earth Charter	0.00
Social	0.00
TRC Response Group	0.00
Library	128.26
TOTAL COMMUNITY PROGRAM	<u>11,215.53</u>

DEVELOPMENT PROGRAM

Adult Programming	0.00
Midweek Programming	3,498.76
Youth Programming	0.00
Summer Programs	786.64
kidSPIRIT	<u>4,101.95</u>
Congregational Development Sub-Tota	8,387.35
Affirm Initiatives	189.00
TOTAL DEVELOPMENT PROGRAM	<u>8,576.35</u>

OUTREACH PROGRAM

Bissell Centre	4,500.00
Families/SW Community Needs	700.00
Operation Friendship	4,500.00
Operation Friendship - Casseroles	0.00
Inner City High/Duggan Elem.	2,000.00
Social Justice/Kairos	200.00
Winspear Special Fund (E4C)	0.00
Food Assistance	650.00
Affordable Housing/Ambrose Place	2,500.00
Indigenous Initiatives	700.00
Camp Dragonfly	2,500.00
Emerging Issues	5,000.00

SSUC Sask Outreach	<u>2,000.00</u>	
Project Sub-Total		25,250.00
ICPM Lunch		554.92
M & S Expense		<u>22,726.00</u>
TOTAL OUTREACH PROGRAM		<u><u>48,530.92</u></u>
WIDER CHURCH		
Presbytery / Conference		13,684.50
Travel/Lodging		<u>175.00</u>
TOTAL WIDER CHURCH		<u><u>13,859.50</u></u>
TOTAL EXPENSE		<u><u>358,822.01</u></u>
NET INCOME		<u><u>-36,850.16</u></u>

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Southminster Steinhauer United Church Balance Sheet As at 2023-09-30

ASSET

CURRENT ASSETS

Servus Chequing Account	203,192.45	
JLF Invested	50,000.00	
MVU Funds Invested	100,000.00	
SH Invested	182,000.00	
Servus Savings Account	5,990.57	
Grocery Cards on Hand	18,539.75	
Petty Cash	400.00	
Total Cash		560,122.77
GST Reimbursable		845.29
Prepaid Regional Assessment		4,561.50
Membership in Servus		6,817.53
Patronage Rewards Payment		9.00
TOTAL CURRENT ASSETS		572,356.09

FIXED ASSETS

Investment in Land		288,588.53
Investment in Building		1,879,357.11
Investment in Furnishings		54,728.56
TOTAL FIXED ASSETS		2,222,674.20

TOTAL ASSET		2,795,030.29

LIABILITY

CURRENT LIABILITIES

Accounts Payable		0.00
TOTAL CURRENT LIABILITIES		0.00

SPECIAL FUNDS

Special Causes Fund/SH Proceeds		135,987.74
SSUC SH Refugee	0.00	
SH Infrastructure	0.00	
SH Funded Projects Sub-Total		0.00
MVU Funds Transferred		86,761.41
Maintenance Reserve Fund		20,986.50
JLF Funds Transferred		50,000.00
Refugee Fund		10,730.79
Gameau Refugee Fund		0.00
Ananais Sponsorship Fund		40,000.00

Yemane Ghebretsadik Sponsorship	17,000.00
Siem Ghebretsadik Sponsorship	17,000.00
Christmas Eve Fund	0.00
Special Events	1,840.86
Camperships Fund	231.05
Emberwood	23,547.12
Memorial Funds	13,409.79
M. Thomas Memorial Fund	500.87
Labyrinth Fund	3,629.29
Bequests	44,401.95
Caring Fund	1,741.18
Facility Improvement Fund	3,151.01
TOTAL SPECIAL FUNDS	<u>470,919.56</u>
TOTAL LIABILITY	<u>470,919.56</u>

EQUITY

EQUITY AND SURPLUS

Equity in Land	288,588.53
Equity in Building	1,883,559.28
Equity in Furnishings	<u>54,728.56</u>
Total Equity in Fixed Assets	2,226,876.37
Equity in Membership	6,817.53
Equity in Patronage Payment	99.44
Previous Year Surplus/Deficit	127,167.55
Current Earnings	<u>-36,850.16</u>
TOTAL EQUITY AND SURPLUS	<u>2,324,110.73</u>
TOTAL EQUITY	<u>2,324,110.73</u>

LIABILITIES AND EQUITY	<u><u>2,795,030.29</u></u>
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