

MEETING MINUTES

BOARD MEETING



Date: **Tuesday, February 18, 2025**

Time: 6:30 pm

ATTENDEES

Role	Name	Present	Absent
Chair	Maie Kellerman	On-line	
Vice-Chair	Blair Anderson-Croft	On-line	
Secretary	Tori Bardell	On-line	
Treasurer	Kim Boyes	On-line	
Trustees	Pam Boutilier	On-line	
Minister	Christopher New	On-line	
Congregational Care	Maureen Andre	On-line	
Finance/Stewardship	Jacob Kellerman	On-line	
Ministry & Personnel	Esther Oaks	On-line	
Outreach	Marg Hetherington		x
Property Maintenance	Karen Henderson	On-line	
SSUC Saskatoon	Trisha Little	On-line	
Spiritual Gatherings	Marilyn Blackall	On-line	

1. CALL TO ORDER – 6:32 PM

2. LAND ACKNOWLEDGEMENT

We are lucky to be on this land, we recognize this wonderful functioning culture and spirituality and move toward reconciliation.

3. MISSION MOMENT

Resilience in the face of difficulty – we recognize the beauty of nature!

4. ADOPTION OF AGENDA

Agenda distributed prior to meeting – February 13, 2025.

Motion:

Move to approve agenda – Marilyn Blackall

2nd: Karen Henderson

All in favour, none opposed or abstained.

5. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING

Board Meeting January 28, 2025

Pam was absent from the last meeting. Tori will update the Minutes from January.

Motion:

To approve Minutes from January 2025: Maureen Andre

2nd: Trisha Little

All in favour, none opposed or abstained.

NEW BUSINESS

6. REPORTS

a. Year-End Financials – Kim Boyes

Confirmed the last reports were sent January 21. Final deficit not as bad as anticipated. It would have been less if not sent \$3,300 to Mission & Service. Cannot keep having deficits, the money has to come from somewhere. The intention is to turn the ship around, in the coming year – few irons in the fire in that respect.

2024 – GICs became due at beginning of December, interest earned was approximately \$10,000, which did get reinvested for next 6 months. There will be interest earned on the interest. The interest we earned covered our shortfall, that is the importance of investments, which can do beautiful things for us.

b. 2025 Budget Draft (present at AGM) – Jacob Kellerman

Distributed the last version. Chris notified Jacob that the youth group needs funds for youth space - \$750 will be included in the budget, not to make a big difference on the bottom line. We are budgeting for a negative \$18.4K (\$19.1K with youth space). The difference between this and previous budgets is that it's really tight. We will have to manage this budget well to get to that number. We're not going to transfer \$10K to property maintenance, as that is just moving numbers around.

Challenging for budgeting and expensing to not really know where we're at until the end of the year – having a quarterly sense would be better. That is the point of the income/expense report. It's not easy to match reports against budget. Jacob can produce spreadsheets throughout the year for SSUC and will build in more visibility.

Motion:

To present budget at AGM with addition of \$750 for youth space, total deficit \$19,154:
Jacob Kellerman
2nd: Blair Anderson-Croft
All in favour, except Kim Boyes abstained.

7. AGM PLANNING

The draft preliminary agenda is shared on-screen. Looking for a parliamentarian and 2 guardians. Perhaps Dale Irving, he has been a guardian before. Pam will check with Sheila Parsons for parliamentarian, and Esther will ask Sheri-Ann. Other names – Joyce, Ruth just in case.

When to put the motion regarding M&S. Blair suggests under point 8, outreach. Jacob suggests Marg makes a presentation for M&S. **Decision that the chair would raise the issue at the AGM**

Items up to #10 all regard the past. Keep the future to #11-13.

SSUC needs to have a better understanding of who to contact with concerns. M&P can speak before the budget presentation, before Outreach.

Food at the AGM is to be decided. Potluck - **everyone bring something to share**. Maybe put something in the morning messenger – Karen will ask Ainsley.

8. REVIEW OF UNIVERSAL WASHROOM PROPOSAL

Karen shared on-screen preliminary scope. Some upgrades – raise toilet seats, flooring, drywall work – but some could be done in house, volunteers. M&P will meet before the AGM, but looking for a custodian is first, with interviews next week. The concept needs further work – cheapest is not best; want best value. This is what is put forward at this time, with a caveat that things may change. Do we present at AGM or wait until later? Karen is more comfortable waiting, as this may not be it. It does show the PMT is working on it. Not proceeding unless money is in place, and things will progress as that allows. This is tabled until we have further scope.

9. BOARD RETREATS

Maie Kellerman noted we will set up additional board retreats; more information to come.

10. ADJOURN – 7:48 PM

Southminster Steinhauer United Church 2021 Balance Sheet As at 2024-12-31

ASSET

CURRENT ASSETS

Servus Chequing Account	270,817.26	
Servus GIC 1	138,798.00	
Servus GIC 2	89,377.50	
JLF Invested	50,000.00	
MVU Funds Invested	100,000.00	
SH Invested	0.00	
Servus Savings Account	6,102.37	
Grocery Cards on Hand	48,966.50	
Petty Cash	400.00	
Total Cash		704,461.63
GST Reimbursable		1,230.07
Prepaid Regional Assessment		0.00
Membership in Servus		7,549.17
Patronage Rewards Payment		9.06
TOTAL CURRENT ASSETS		713,249.93

FIXED ASSETS

Investment in Land	288,588.53	
Investment in Building	1,879,357.11	
Investment in Furnishings	44,330.13	
TOTAL FIXED ASSETS		2,212,275.77

TOTAL ASSET 2,925,525.70

LIABILITY

CURRENT LIABILITIES

Accounts Payable	0.00	
TOTAL CURRENT LIABILITIES		0.00

SPECIAL FUNDS

Special Causes Fund/SH Proceeds	135,987.74	
SH Invested Interest Earned	19,894.09	
SH Funded Projects Sub-Total		19,894.09
MVU Funds Transferred	81,713.54	
Maintenance Reserve Fund	20,986.50	
Refugee Fund	6,724.04	
Ananais Sponsorship Fund	29,213.43	
Yemane Ghebretsadik Sponsorship	14,557.01	

Siem Ghebretsadik Sponsorship	13,907.01
Christmas Eve Fund	0.00
Special Events	-646.49
Camp Dragonfly	32,160.38
Emberwood	56,535.85
Memorial Funds	26,833.99
M. Thomas Memorial Fund	500.87
Labyrinth Fund	35.00
Bequests	60,379.00
Caring Fund	3,087.43
Facility Improvement Fund	3,907.14
TOTAL SPECIAL FUNDS	<u>505,776.53</u>

TOTAL LIABILITY 505,776.53

EQUITY

EQUITY AND SURPLUS

Equity in Land	288,588.53
Equity in Building	1,883,559.28
Equity in Furnishings	<u>44,330.13</u>
Total Equity in Fixed Assets	2,216,477.94
Equity in Membership	7,549.17
Equity in Patronage Payment	134.13
Equity in SH Invested Interest Earn	85,000.00
Previous Year Surplus/Deficit	119,942.67
Current Earnings	-9,354.74
TOTAL EQUITY AND SURPLUS	<u>2,419,749.17</u>

TOTAL EQUITY 2,419,749.17

LIABILITIES AND EQUITY 2,925,525.70

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Southminster Steinhauer United Church 2021

Income Statement 2024-01-01 to 2024-12-31

REVENUE

GIVINGS

Local	346,309.49
Loose	809.46
M & S	29,774.00
Sundry	1,015.00
Non-Receiptable - Other Sources	<u>24,759.51</u>
TOTAL GIVINGS	<u>402,667.46</u>

OTHER REVENUE

Fundraising	19,220.60
Sundry	179.00
Facility Rental	28,601.18
Grants	<u>0.00</u>
TOTAL OTHER REVENUE	<u>48,000.78</u>

TOTAL REVENUE	<u>450,668.24</u>
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EXPENSE

OPERATING EXPENSE

Furniture & Equipment	2,728.31
Photocopier Lease, Usage Cost	3,350.60
Supplies	1,937.31
Telephone	2,798.11
Sundry	5,242.50
SSUC-SK Admin. Contract	<u>3,881.25</u>
Office Expenses Sub-Total	19,938.08
Bank Charges	997.32
PayPal Fees	222.34
Insurance	10,564.48
Maintenance	57,541.73
Maintenance Reserve Funding	0.00
Power	8,687.78
Water & Sewage	8,005.01
Natural Gas	<u>5,132.65</u>
Utility Sub-Total	21,825.44
Board Expense	227.86
Trustees	0.00
Finance Committee	547.50
Ministry & Personnel	200.00

Archives	0.00
TOTAL OPERATING EXPENSES	<u>112,064.75</u>

PERSONNEL EXPENSES

Minister	126,056.86
Administrative Assistant	48,165.39
Program & Affirming Animator	41,455.05
TOTAL PERSONNEL EXPENSE	<u>215,677.30</u>

COMMUNITY PROGRAM

Spiritual Gatherings	5,605.97
Communications Coordinator	15,229.20
Congregational Care	703.87
Website	3,804.86
Publicity	3,993.01
Broadview	30.00
Earth Charter	0.00
Social	0.00
Library	35.20
Community Outreach Liaison	1,771.40
TOTAL COMMUNITY PROGRAM	<u>31,173.51</u>

DEVELOPMENT PROGRAM

Adult Programming	0.00
Midweek Programming	2,400.00
Youth Programming	1,612.13
Summer Programs	883.88
kidSPIRIT	6,631.16
Congregational Development Sub-Tota	11,527.17
Affirm Initiatives	877.16
TOTAL DEVELOPMENT PROGRAM	<u>12,404.33</u>

OUTREACH PROGRAM

Bissell Centre	6,000.00
Families/SW Community Needs	450.00
Operation Friendship	6,000.00
Inner City High/Duggan Elem.	2,000.00
Social Justice/Kairos	200.00
Food Assistance	1,300.00
Affordable Housing/Ambrose Place	5,000.00
Indigenous Initiatives	610.00
Camp Dragonfly	5,000.00
Emerging Issues	2,500.00
SSUC Sask Outreach	4,250.00
Project Sub-Total	33,310.00
ICPM Lunch	417.09
M & S Expense	33,000.00

TOTAL OUTREACH PROGRAM	<u>66,727.09</u>
WIDER CHURCH	
Presbytery / Conference	<u>21,976.00</u>
TOTAL WIDER CHURCH	<u>21,976.00</u>
TOTAL EXPENSE	<u>460,022.98</u>
NET INCOME	<u>-9,354.74</u>

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2025 Budget 2024 Actuals 2024 Budget

REVENUE

GIVINGS

Local	\$357,200.00	\$346,309.49	
Loose	\$800.00	\$809.46	
M & S	\$33,000.00	\$29,774.00	
Sundry	\$1,000.00	\$1,015.00	
Non-receiptable & Other sources	\$25,000.00	\$24,759.51	
TOTAL GIVINGS	\$417,000.00	\$402,667.46	\$409,000.00

OTHER REVENUE

Fundraising	\$28,000.00	\$19,220.60	
Sundry	\$0.00	\$179.00	
Facility Rental	\$30,000.00	\$28,601.18	
Grants	\$0.00	\$0.00	
Total Other Revenue	\$58,000.00	\$48,000.78	\$50,000.00

TOTAL REVENUE	\$475,000.00	\$450,668.24	\$459,000.00
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EXPENSES

OPERATING EXPENSES

OFFICE EXPENSES

Furniture & Equipment	\$6,300.00	\$2,728.31	
Photocopier cost	\$3,490.00	\$3,350.60	
Supplies	\$1,800.00	\$1,937.31	
Telephone	\$2,880.00	\$2,798.11	
Sundry	\$3,330.00	\$5,242.50	
SSUC Sask: Admin & Space Rental	\$5,680.00	\$3,881.25	
SUB TOTAL OFFICE EXPENSES	\$23,480.00	\$19,938.08	\$24,900.00

ADMIN EXPENSES

Bank Charges	\$960.00	\$997.32	
PayPal Fees	\$240.00	\$222.34	
Insurance	\$11,300.00	\$10,564.48	
SUB TOTAL ADMIN EXPENSES	\$12,500.00	\$11,767.86	\$12,150.00

PROPERTY MAINTENANCE

Maintenance	\$65,790.00	\$57,541.73	
Maintenance Reserve Fund	\$0.00	\$0.00	
SUB TOTAL PROPERTY MAINTENANCE	\$65,790.00	\$57,541.73	\$70,900.00

UTILITIES

Power	\$14,184.00	\$8,687.78	
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Water & Sewage	\$8,150.00	\$8,005.01	
Natural Gas	\$5,450.00	\$5,132.65	
SUB TOTAL UTILITIES	\$27,784.00	\$21,825.44	\$20,000.00
COMMITTEE EXPENSES			
Board	\$400.00	\$227.86	
Trustees	\$200.00	\$0.00	
Finance	\$600.00	\$547.50	
Ministry & Personnel	\$250.00	\$200.00	
Archives	\$100.00	\$0.00	
SUB TOTAL COMMITTEE EXPENSES:	\$1,550.00	\$975.36	\$2,550.00
TOTAL OPERATING EXPENSES	\$131,104.00	\$112,048.47	\$130,500.00
PERSONNEL EXPENSES			
Minister	\$130,000.00	\$126,056.86	
Administrative Assistant	\$49,640.00	\$48,165.39	
Program and Affirming Animator	\$46,860.00	\$41,455.05	
TOTAL PERSONNEL EXPENSES	\$226,500.00	\$215,677.30	\$214,400.00

COMMUNITY PROGRAM

Spiritual Gatherings	\$6,500.00	\$5,605.97	
Marketing/Digital Media Coordina	\$17,000.00	\$15,229.20	
Congregational Care	\$2,000.00	\$703.87	
Website & Live Streaming	\$3,500.00	\$3,804.86	
Publicity	\$4,000.00	\$3,993.01	
Broadview	\$2,500.00	\$30.00	
Earth Charter	\$100.00	\$0.00	
Social	\$100.00	\$0.00	
Community Outreach Liaison	\$0.00	\$1,771.40	
TRC Response Group	\$0.00	\$0.00	
Library	\$400.00	\$35.20	
TOTAL COMMUNITY PROGRAM	\$36,100.00	\$31,173.51	\$38,800.00

DEVELOPMENT PROGRAM

Adult Programming	\$0.00	\$0.00	
Midweek Programming	\$2,000.00	\$2,400.00	
Youth Programming	\$6,750.00	\$1,612.13	
Summer Programs	\$1,000.00	\$883.88	
kidSPIRIT	\$6,000.00	\$6,631.16	
Affirm Initiatives	\$1,000.00	\$877.16	
TOTAL DEVELOPMENT PROGRAM	\$16,750.00	\$12,404.33	\$17,000.00

OUTREACH PROGRAM

Bissell Centre	\$4,000.00	\$6,000.00	
Families/SW Community Needs	\$2,000.00	\$450.00	
Operation Friendship	\$4,000.00	\$6,000.00	
ICPM Lunch	\$500.00	\$417.09	
Duggan Elementary	\$1,000.00	\$2,000.00	
Social Justice/Kairos	\$200.00	\$200.00	

Food Assistance	\$0.00	\$1,300.00	
Affordable Housing/Ambrose Plac	\$5,000.00	\$5,000.00	
Indigenous Initiatives/MFTR	\$1,500.00	\$610.00	
Camp Dragonfly	\$2,500.00	\$5,000.00	
SSUC Saskatoon Outreach	\$3,000.00	\$4,250.00	
Emberwood	\$2,500.00	\$0.00	
CHEW	\$1,500.00	\$1,500.00	
RAHH Legal Fees	\$0.00	\$0.00	
RAHRS	\$0.00	\$0.00	
Emerging Issues	\$1,000.00	\$1,000.00	
PROJECT SUBTOTAL	\$28,700.00	\$33,727.09	
M&S Expense	\$33,000.00	\$33,000.00	
TOTAL OUTREACH PROGRAM	\$61,700.00	\$66,727.09	\$73,000.00
WIDER CHURCH			
Presbytery/Conference	\$22,000.00	\$21,976.00	
TOTAL WIDER CHURCH	\$22,000.00	\$21,976.00	\$22,000.00
TOTAL EXPENSE	\$494,154.00	\$460,022.98	\$495,700.00
NET INCOME	-\$19,154.00	-\$9,354.74	-\$36,700.00

