

# MEETING MINUTES

## BOARD MEETING



Date: Jan 20, 2026

Time: 6:30 pm

### IN ATTENDANCE

Role	Name	Present	Absent
Chair	Maie Kellerman	x	
Vice-Chair	Blair Anderson-Croft	x	
Secretary	Vacant		
Treasurer	Kim Boyes	x	
Minister	Christopher New	x	
Congregational Care	Maureen Andre	x	
Finance/Stewardship	Jacob Kellerman	x	
Ministry & Personnel	Joyce Madsen	x	
Outreach	Marg Hetherington	x	
Property Maintenance	Karen Henderson	x	
SSUC Saskatoon	Trisha Little	x	
Spiritual Gatherings	Marilyn Blackall		X
Affirm	<i>Eliana Parrado</i>		X
Trustees	Pam Boutilier	x	
Guest	Wes	x	

## **CALL TO ORDER – 6:34 PM**

Welcomed. by Maie

### **Land Acknowledgement**

A member noted recent developments involving Greenland and highlighted the shared experiences of Inuit in both Canada and Greenland. The comment emphasized that Inuit communities in both regions have faced historical marginalization under colonial systems. The member also observed that, despite long periods of separation, Inuit from Canada and Greenland continue to share linguistic and cultural connections. They expressed hope that increased visibility and recognition of these communities may lead to positive outcomes.

### **MISSION MOMENT**

Joyce shared that She experienced several acts of kindness over the past week. Due to significant ice buildup in front of their unit, they had created an alternate path through the snow. While onsite, a contractor offered assistance, retrieved tools, and voluntarily cleared the ice to ensure safe access. Additionally, while purchasing ice melt at a local garage, two individuals expressed concern for their safety and encouraged caution. The member noted appreciation for these gestures and the sense of community care they reflected.

### **Minute taker for the meeting**

Blair agreed to do so

### **ADOPTION OF AGENDA**

#### **Additions to the Agenda**

Two items were added to the agenda prior to adoption:

1. Discussion regarding four potential board vacancies.
2. Correspondence received from Sandra Lockhart, re the parking lot
3. Additions to Salaries, Honorariums

Maureen moves the approval of the agenda with the additions

Karen Seconds. All in Favor

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

Nov 18, 2025, meeting minutes

The following corrections were made:

There's the typo under adoption of gender, the resignation of Karen as chair from property and maintenance.

Motion Moved by Jacob. Second By Marilyn. All in Favor

## REPORTS

1. Board Vacancies: Co-Chair, Secretary, Property and Maintenance Chair, and Outreach
  - Maie will post information in the Messenger for the next couple of weeks
  
2. Correspondence for Sandra Lockheart Re Graffiti on the Building:
  - Maie shared correspondence received from Sandra Lockhart regarding recent vandalism at the church. Sandra expressed concern about the messages written on the building and noted that such incidents may constitute a hate crime. She asked when the vandalism occurred and whether it had been reported to police.
  - In response, it was noted that similar messages first appeared on Thursday of the previous week on an aluminum section of the door, which was easily cleaned. A second message, observed on Sunday, will require more effort to remove. It was acknowledged that the intent behind the messages is unclear and could range from a cry for help to deliberate vandalism.
  - Sandra emphasized that, regardless of intent, the incident should be reported to police and that failing to do so could be seen as dismissive of the impact on the church community. The member advised that these concerns would be brought forward to the Board for consideration.

### Board Discussion – Vandalism Incident

The Board discussed the recent vandalism at the church. At this time, the incident appears to be a single occurrence. The Board acknowledged the concern raised and agreed to remain attentive should further incidents occur. Members noted that if the behaviour becomes a pattern, the matter will be reported to police. The Board also discussed the importance of considering alternative explanations for the messages and avoiding premature assumptions recognizing that police involvement would create a formal record. The Board will continue to monitor the situation.

Action Maie will draft a response to Sandra

3. Creation of a small working group to look at the needs of the Membership
  - The Board discussed the value of revisiting the Transition Report completed several years ago. Members noted the importance of assessing what has been learned over the past two years, identifying which needs remain the same, and determining what has evolved. It was suggested that key leaders and staff be consulted to provide insight into emerging needs and priorities.
  - To support this work, the Board agreed that a small working group should be formed to update and refresh the report. The group will undertake preliminary groundwork over the coming months and will bring forward a report, proposal, or strategic recommendations outlining how the organization might continue to live out its vision and values over the next one to three years.

- Please see attached terms of reference
- Blair, Chirs and Maie to talk about the potential members of the small group, Blair will Chair this small working group

#### 4. Salary Discussions

- The United Church of Canada guidelines
  - Please see M and P submissions for staff positions

##### Compensation Adjustments Purposed By the Ministry and Personnel Committee

- The Board reviewed proposed compensation adjustments for staff positions. Recommendations included salary increases aligned with cost-of-living considerations and minor updates to travel reimbursement rates. Book study and telephone allowances remain unchanged.

- **Motion 1 – Ministry Lead Compensation Adjustment**

*Moved that the Ministry Lead position receive a 2.6% salary increase for the upcoming year, and that the travel reimbursement rate be increased by five cents per kilometre, from 55¢ to 60¢ per kilometre. Book study and telephone allowances will remain unchanged.*

**Carried.**

- **Motion 2 – Office Administration Compensation Adjustment**

*Moved that the Office Administration position receive a 2% salary increase for the upcoming year. Final salary figures will be calculated and reported once updated.*

**Carried. One Abstention and one not in favor**

- At this time contract positions will be reviewed when they come up for renewal

Further discussion was had that the following individuals would receive an honorarium and compensations for the contributions/work they put Forth

- Noah New for the Countless hours he puts into the sound booth of \$500.00
- Kim \$500.00 in grocery cards for the time put in for the treasure position
- Pam P for the cover off that she has provided when Our Administrative person was on leave of \$5000.00

Motion to accept these honoraria by Marilyn. Seconded by Jacob  
All in favor. Chris Abstained for conflict reasons

#### 5. Discussion – Building Maintenance Communication Process

- A member raised concerns about the current process for reporting and coordinating building maintenance issues. At present, maintenance concerns reported to the office are redirected to the PMT representative, who then contacts contractors and reports back to the office. The member noted that this system is inefficient and results in unnecessary

involvement of the PMT role in routine administrative tasks, such as scheduling plumbing or furnace repairs. It was suggested that the office should handle direct communication with contractors for standard building issues, allowing the PMT role to focus on broader responsibilities. The Board acknowledged the concern and agreed that the maintenance communication process should be reviewed.

Action Property and Maintenance to review list of preferred Vendors, conversation to be had with Ministry and Personnel to look at potential adding this to staff job descriptions

## 6. Budget Discussion

- Budget Information Presented by Jacob
  - Please see attached spreadsheet, Narrative of the budget

## 7. Discussion had about provided charitable Receipts for donations in kind:

Motion

- The board proposed issuing charitable tax receipts for in-kind donations (following CRA guidelines) and adopting a revised policy to allow/clarify issuing such receipts.

Marilyn B Motion

Maureen Second

One Abstention. Motion Passed

Action Policy needs to be rewritten

## ADJOURN –

8:55PM meeting adjourned

## NEXT BOARD MEETING

FEB 17, 2026

6:30pm